

Philippine Center for Postharvest Development and Mechanization (PHilMech) Annual Procurement Plan for FY 2020

Code (PAR)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Program/Project)
				Ads/Post of IR/REI	Sub./Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Supplies and Materials												
100000100001000	Office Supplies	AS	Agency to agency/ shopping	Delegated to the Administrative Division				GoP	3,565,000.00	3,565,000.00	To be procured by the Administrative Division as need arises.	
310100100001000												
310100100002000												
310100100003000												
310100100002000	Medical, Dental and Laboratory Supplies	AS	Shopping	Delegated to the Administrative Division				GoP	2,130,000.00	2,130,000.00		
100000100001000	Fuel, Oil and Lubricants	AS	NP-Small Value	Delegated to the Administrative Division				GoP	6,621,000.00	6,621,000.00		
310100100001000												
310100100002000												
310100100003000	ICT Office Supplies	AS	NP-Small Value	Delegated to the Administrative Division				GoP	6,470,000.00	6,470,000.00		
100000100001000												
310100100001000												
310100100002000	Agricultural and Marine Supplies	AS	NP-Small Value	Delegated to the Administrative Division				GoP	508,000.00	508,000.00		
310100100002000												
310100100003000												
100000100001000	Other Supplies and Material Expenses	AS	NP-Small Value	Delegated to the Administrative Division				GoP	5,720,000.00	5,720,000.00	Provision of additional supplies and materials of PHilMech expenses	
310100100001000												
310100100002000												
310100100003000												
B. Utilities												
100000100001000	Electricity Service	AS	Direct Contracting	Not Applicable				GoP	8,500,000.00	8,500,000.00	PHilMech Central Office power supply	
310100100001000												
310100100002000												
310100100003000	Water Supply	AS	Direct Contracting	Not Applicable				GoP	270,000.00	270,000.00	PHilMech Central Office water supply	
C. Communication												
	Telecommunication Service											
100000100001000	a. Landline	AS	Direct Contracting	Not Applicable				GoP	540,000.00	540,000.00	PHilMech Central Office telephone requirements	
310100100002000												
310100100003000												
100000100001000	b. Cellular load allowance	AS	NP-Small Value	Delegated to the Administrative Division				GoP	1,032,000.00	1,032,000.00	Provision of cellular load allowance for PHilMech staff	
310100100001000												
310100100002000												
310100100003000	Postage and Courier Services	AS	NP-Small Value	Delegated to the Administrative Division				GoP	55,000.00	55,000.00	Provision for courier services for the efficient and effective mailing deliveries in the PHilMech Central Office	
100000100001000												
310100100002000												
310100100003000												

1000001000010000	Internet Subscription Expenses	AD	Direct Contracting	Not Applicable	GoP	3,212,000.00	3,212,000.00	Annual internet subscription for PHILMech Offices
3101001000020000								
3101001000030000								
3101001000010000	Cable satellite,telegraph, and radio expenses	AD	Direct Contracting	Not Applicable	GoP	35,000.00	35,000.00	Annual subscription of cable television services for various PHILMech's Dormitory
3101001000020000								
3101001000030000								
D. Advertisement								
1000001000010000	Advertising Expenses	AS	NP-Small Value	Delegated to the Administrative Division	GoP	970,000.00	970,000.00	Advertising requirements of different PHILMech Offices
3101001000010000								
3101001000020000								
3101001000030000								
E. Subscription								
1000001000010000	ICT Software Subscription	AS	NP-Small Value	Delegated to Administrative Division	GoP	641,000.00	641,000.00	Provision of ICT Software License
3101001000020000								
3101001000030000								
1000001000010000	Library and other reading materials	AS	NP-Small Value	Delegated to Administrative Division	GoP	70,000.00	70,000.00	Provision of Library and reading materials
3101001000020000								
3101001000030000	Other Subscription	AS	NP-Small Value	Delegated to Administrative Division	GoP	330,000.00	330,000.00	Provisions of other subscriptions
F. Repair and Maintenance								
1000001000010000	Buildings	AS	NP-Small Value	Delegated to Administrative Division	GoP	550,000.00	550,000.00	Repair and maintenance of PHILMech's Building
3101001000020000								
1000001000010000	Motor Vehicles	AS	SVP	Delegated to the Administrative Division	GoP	2,948,000.00	2,948,000.00	Repair and maintenance of PHILMech's motor vehicles
3101001000020000								
3101001000030000								
3101001000020000	Other structures	AS	NP- Small Value	Delegated to Administrative Division	GoP	5,000.00	5,000.00	Repair and maintenance of PHILMech's other structures
1000001000010000	Other Machinery and Equipment	AS	SVP-NP Small Value	Delegated to the Administrative Division	GoP	170,000.00	170,000.00	Repair and maintenance of PHILMech's machinery equipment
3101001000020000								
3101001000030000	Furniture and Fixtures	AS	SVP-NP Small Value	Delegated to the Administrative Division	GoP	100,000.00	100,000.00	Repair and maintenance of other structures
1000001000010000	Information and Communication Technology Equipment	AS	SVP-NP Small Value	Delegated to the Administrative Division	GoP	685,000.00	685,000.00	Repair and maintenance of Information and Communication Technology Equipment
3101001000020000								
3101001000030000								
1000001000010000	Office Equipment	AS	SVP-NP Small Value	Delegated to the Administrative Division	GoP	330,000.00	330,000.00	Repair and maintenance of PHILMech's Office Equipment
3101001000020000								
3101001000030000								
1000001000010000	Agricultural and Forestry Equipment	AS	SVP-NP Small Value	Delegated to the Administrative Division	GoP	130,000.00	130,000.00	Repair and maintenance of PHILMech's Agricultural and Forestry Equipment
3101001000020000								
3101001000030000								

100000100001000	Technical and Scientific Equipment	AS	SVP,NP Small Value	Delegated to the Administrative Division	GoP	1,300,000.00	1,300,000.00	Repair and maintenance of PHILMech's Technical & Scientific Equipment
310100100003000								
100000100001000	Other PPE	AS	SVP,NP Small Value	Delegated to the Administrative Division	GoP	180,000.00	180,000.00	Repair and maintenance of PHILMech's other Property, Plant and Equipment
310100100002000								
310100100003000								
G. Repair and Maintenance (Semi-Expendable)								
100000100001000	Office Equipment	AS	SVP,NP Small Value	Delegated to the Administrative Division	GoP	15,000.00	15,000.00	Repair and maintenance of PHILMech's Semi-Expendable Office Equipment
310100100002000								
100000100001000	Information and Communication Technology Equipment	AS	SVP,NP Small Value	Delegated to the Administrative Division	GoP	10,000.00	10,000.00	Repair and maintenance of Semi-Expendable Information and Communication Technology Equipment
310100100002000								
310100100002000	Printing Equipment	AS	SVP,NP Small Value	Delegated to the Administrative Division	GoP	5,000.00	5,000.00	Repair and maintenance of Semi-Expendable Printing Equipment
310100100003000								
310100100003000	Technical and Scientific Equipment	AS	SVP,NP Small Value	Delegated to the Administrative Division	GoP	50,000.00	50,000.00	Repair and maintenance of PHILMech's Semi-Expendable Technical & Scientific Equipment
310100100003000	Furniture and Fixtures	AS	SVP,NP Small Value	Delegated to the Administrative Division	GoP	5,000.00	5,000.00	Repair and maintenance of PHILMech's Semi-Expendable Furniture and Fixtures
H. Semi-Expendable Machinery and Equipment/Furniture and Fixtures								
100000100001000	Office Equipment	AS	NP-Small Value	Delegated to the Administrative Division	GoP	926,000.00	926,000.00	Provision of additional office equipment and replacement of old office equipment.
310100100001000								
310100100002000								
310100100003000	ICT Equipment	AS	NP-Small Value	Delegated to the Administrative Division	GoP	345,000.00	345,000.00	Provision of additional/replacement of ICT Equipment
100000100001000								
310100100001000								
310100100002000								
310100100003000	Agricultural and Forestry Equipment	AS	NP-Small Value/shopping	Delegated to the Administrative Division	GoP	705,000.00	705,000.00	Repair and maintenance of PHILMech's Agricultural Equipment
310100100002000								
310100100003000	Communication Equipment	AS	NP-Small Value	Delegated to the Administrative Division	GoP	120,000.00	120,000.00	Provision of repair/maintenance of Communication Equipment
100000100001000								
310100100002000								

1000001000010001	Disaster Response and Rescue Equipment	AS	NP- Small Value	Delegated to the Administrative Division	GoP	205,000.00	205,000.00	Provision of additional and maintenance of Disaster Response and Rescue Equipment
3101001000030000								
3101001000020000	Technical and Scientific Equipment	AS	NP- Small Value	Delegated to the Administrative Division	GoP	310,000.00	310,000.00	Provision of additional and replacement of Technical and Scientific Equipment
3101001000030000								
1000001000010000	Other Machinery and Equipment	AS	NP- Small Value	Delegated to the Administrative Division	GoP	330,000.00	330,000.00	Provision for additional and repair of other Machinery Equipment
3101001000020000								
3101001000010000	Furniture and Fixtures	AS	NP- Small Value	Delegated to the Administrative Division	GoP	1,193,000.00	1,193,000.00	Provision of additional /replacement of Furniture and Fixtures
3101001000020000								
3101001000030000	Books	AS	NP- Small Value	Delegated to the Administrative Division	GoP	80,000.00	80,000.00	Provision of additional Books
3101001000030000								
I. General Services								
1000001000010000	Janitorial Services	AS	Public Bidding	To renew the existing contract of the winning contractor	GoP	2,400,000.00	2,400,000.00	Provision of Janitorial services for PHIMech offices.
3101001000020000								
1000001000010000	Security Services	AS	Public Bidding	To renew the existing contract of the winning contractor	GoP	4,400,000.00	4,400,000.00	Provision of Security services for PHIMech offices
3101001000020000								
1000001000010000	Other General Services	AS	Public Bidding/ SVP	Delegated to Administrative Division	GoP	5,570,000.00	5,570,000.00	Hiring of Science/Laboratory Aide and other non-skilled job Orders as help for the project implementations
3101001000010000								
3101001000020000								
3101001000030000								
J. Professional Services								
1000001000010000	Auditing Services	AS	Not Applicable	Delegated to Administrative Division	GoP	20,000.00	20,000.00	Provision of Auditing Services for the efficient and transparent PHIMech transactions
3101001000020000								
1000001000010000	Consultancy Services	AS	Public Bidding/ SVP	Delegated to Administrative Division	GoP	1,650,000.00	1,650,000.00	Provision of Consultancy Services for PHIMech Project Implementation
3101001000020000								
1000001000010000	Other Professional Services	AS	Public Bidding/ SVP	Delegated to Administrative Division	GoP	64,460,000.00	64,460,000.00	Hiring of Science/Laboratory Aide and other non-skilled job Orders as help for the project implementations
3101001000020000								
3101001000030000								
K. Taxes, Insurance Premiums and Other Fees								
1000001000010000	Taxes, Duties and Licenses	AS	NP- Agency to Agency	Not Applicable	GoP	160,000.00	160,000.00	Payment of taxes, duties and licenses of PHIMech properties.
3101001000020000								
3101001000030000								

100000100001000	Fidelity Bond Premiums	AS	NP-Agency to Agency	Not Applicable	GoP	30,000.00	30,000.00	Payment of Fidelity Bond Premiums of PhilMech
100000100001000	Insurance	AS	NP-Agency to Agency	Not Applicable	GoP	3,500,000.00	3,500,000.00	Payment of insurance of PhilMech properties
310100100003000	Labor and wages	AS	NP-Agency to Agency	Delegated to the Administrative Division	GoP	7,005,000.00	7,005,000.00	Labor and wages of PhilMech personnel
L. Training Expenses								
100000100001000	Training Expenses	AS	NP-Small Value	Delegated to the Administrative Division	GoP	11,829,000.00	11,829,000.00	Provision of training venue, food and accommodation during the conduct of PhilMech's trainings
310100100002000								
310100100003000								
M. Awards/Rewards and Prizes								
100000100001000	Awards/Rewards and Prizes	AS	NP-Small Value/shopping	Delegated to the Administrative Division	GoP	550,000.00	550,000.00	Provision of rewards and prizes during Anniversary, Trainings and other PhilMech activities
310100100002000								
N. Printing and Publication								
100000100001000	Printing and Publication	AS	NP-Small Value	Delegated to the Administrative Division	GoP	3,035,000.00	3,035,000.00	Printing and Publication of various PhilMech's promotional materials
310100100002000								
310100100003000								
O. Extraordinary and Miscellaneous								
100000100001000	Confidential, Intelligence and Extraordinary Expenses	AS	Not Applicable	Delegated to the Administrative Division	GoP	118,000.00	118,000.00	Confidential, Intelligence, Extraordinary Discretionary fund
P. Rents								
100000100001000	Motor Vehicle Rentals	AS	NP-Small Value/ Public Bidding	Delegated to the Administrative Division	GoP	2,191,000.00	2,191,000.00	Provision of vehicle rental services if there is no available vehicle that could be dispatch
310100100002000								
310100100003000								
100000100001000	Equipment Rentals	AS	NP-Small Value	Delegated to the Administrative Division	GoP	130,000.00	130,000.00	Provision of equipment rental services that is needed in efficient project implementations
310100100002000								
310100100003000								
100000100001000	Building and Structure Rentals	AS	NP-Small Value	Delegated to the Administrative Division	GoP	110,000.00	110,000.00	Rent of buildings and structure during project implementation
310100100002000								
310100100003000								
100000100001000	Land Rental	AS	NP-Agency to Agency	Delegated to Administrative Division	GoP	120,000.00	120,000.00	Annual leasehold of PhilMech land to CLSU
310100100002000								
310100100003000								

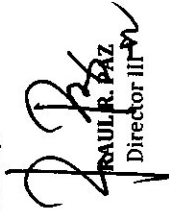
Q. REPRESENTATION						
100000100001000	Representation Expenses	AS	Not Applicable	Delegated to the Administrative Division	GoP	2,174,000.00
310100100001000						
310100100003000						Provision of other representation expenses
						2,174,000.00
R. TRANSPORTATION						
100000100001000						
310100100002000	Transportation and Delivery Expenses	AS	Not Applicable	Delegated to the Administrative Division	GoP	325,000.00
310100100003000						
						Provision of transportation that is needed in efficient project implementations
						325,000.00
S. CONTRIBUTIONS						
100000100001000	Membership dues and Contributions to Organizations	AS	Not Applicable	Delegated to the Administrative Division	GoP	120,000.00
						Provision of PHIMech membership dues and contributions to organizations
						120,000.00
T. TRAVEL EXPENSES						
100000100001000						
310100100001000	Local Expenses	AS	Agency to Agency	Delegated to the Administrative Division	GoP	12,996,900.00
310100100002000						
310100100003000						Provision of plane fare for PHIMech staff local travel
						12,996,900.00
100000100001000	Foreign Expenses	AS	Agency to Agency	Delegated to the Administrative Division	GoP	300,000.00
310100100002000						
310100100003000						Provision of plane fare for PHIMech staff foreign travel
						300,000.00

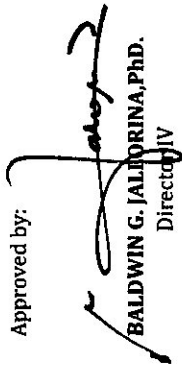
Prepared by:

Reviewed and Recommended by:

Approved by:


MICHELLE ANN LJ MOROTA
Administrative Officer V


RAUL R. PAZ
Director III


BALDWIN G. JALIORINA, PhD.
Director IV